

PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1
 Report No. 271
 Date: 2015-09-16
 Day: Wednesday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: clear **Noon:** clear **3:00 pm:** clear
Temperature: 7:30 am: 64° **Noon:** 79° **3:00 pm:** 86°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	2	0	4
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	1	0	0	1
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	3	0	4
	09 30 00		Tiling	1	1	1	3
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	09 84 13	K & K	Acoustical Ceiling	1	0	0	1
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	0	0	0	0
	08 14 00						
	08 14 23						
Total:				10	9	1	20

DAILY REPORT

Activities Today:

- 1) Electrical: working on exterior lights; continuing with misc. items inside the building
- 2) Elevator: continuing with elevator installation
- 3) Labor: assisting other trades; general site cleaning
- 4) Acoustical Ceilings: continuing to install drop in ceiling tiles
- 5) Tile: continuing with floor prep and tile installation in the Clerk's office vault; installed tiles in basement vault and vinyl base; started installing tiles in janitor's closets
- 6) Carpentry: continuing with wood trim around windows; installing framing around acoustic panels in coves
- 7) Concrete: placing concrete for sidewalks; the testing agency was on site to test the concrete
- 8) Site: continuing with site grading around the building
- 9) HVAC: working on fin tube radiation in meeting hall; continuing with glycol install in the system

PHOTO INDEX



Photo showing work crew placing the rest of the sidewalks.



Photo showing workman finishing a new placement.



Photo showing cove molding and acoustic panel in place in the meeting hall ceiling.



Photo showing 2nd floor hallway prepped for tile installation.



Photo showing completed tile installation in the basement vault.





Photo showing a window in the basement fully trimmed out.



Photo showing electrician working on the conduits for the light poles.



Photo showing continuing site work and asphalt removal in progress.

	<p>Photo showing acoustic ceiling panel that has been framed.</p>
	<p>Photo showing a janitor's closet in the process of being tiled.</p>

Copies to: **Richard Montuori, Town of Tewksbury**
Ed Johnson, Town of Tewksbury
Steve Sadwick, Town of Tewksbury
Wayne Lawson, CBI

Jenne dos Santos, CBI
Kaffee Kang, Kang Architects
Jennifer Pincus, Kang Architects
Bob Harukewicz, GVW Inc.